

**EASTSIDE MIDDLE SCHOOL
2019-2020**

Home of the EAGLES



Student Handbook

6925 Highway 44 East
Mt. Washington, Kentucky 40047-0099
(502) 869-5000
Fax: (502) 538-0659
Attendance: (502)-869-5007

Troy D. Wood
Principal

Kyle Buege
Assistant Principal

Bryan Bates
Counselor

This agenda belongs to: _____

Home Room Teacher: _____

Locker #: _____ **Locker Combination:** _____

ILP Log-in: _____

Eastside Middle School



6925 Highway 44 East – Mt. Washington, KY – 502-869-5000 – Fax 502-538-0659

<http://www.bullittschools.org/6/Home>

Welcome to Eastside Middle School! On our school web page, you will find information about events, a calendar, teacher contacts, clubs, activities, sports, special programs and opportunities, student and district handbooks, and so much more. Please bookmark this link and refer to it often.

Principal
 Assistant Principal
 Guidance Counselor
 Instructional Coach
 Guidance Secretary
 Attendance Clerk
 Cafeteria Manager
 Media Specialist
 Access 24/ Chromebooks

Troy Wood
 Kyle Buege
 Bryan Bates
 Tabi Echols
 Linda McGehee
 Amy Anderson
 Bralinda Farris
 Kimberly Thompson
 Scott Hatfield

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 kyle.buege@bullitt.kyschools.us
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 bralinda.farris@bullitt.kyschools.us
 kimberly.thompson@bullitt.kyschools.us
 scott.hatfield@bullitt.kyschools.us

IMPORTANT STUDENT INFORMATION

Period	1 st Quarter Teacher/Class	2 nd Quarter Teacher/ Class	3 rd Quarter Teacher/Class	4 th Quarter Teacher/Class
Homeroom				
1				
2				
3				
4				
5				
6				
SOAR				

LOGINS AND PASSWORDS

Resource	Link	Who to Contact	Login / Password
Edgenuity	edgenuity.com	Mr. Bates/ Ms. McGehee	
Google Drive / Student email	www.drive.google.com/drive	Mr. Hatfield	
IC / Parent Portal	https://kyede2.infinitecampus.org/campus/portal/bullitt.jsp	Mrs. McGehee	
IC / Student Portal	https://kyede2.infinitecampus.org/campus/portal/bullitt.jsp	Mrs. McGehee	
Individual Learning Plan (ILP) / Parent Access	careercruising.com/ILP	Mr. Bates	
ILP / Student Access	careercruising.com/ILP	Mr. Bates	
My School Bucks (lunch \$\$)	https://www.myschoolbucks.com	Ms. Bralinda Farris	
Remind 101	remind101.com	Classroom teacher	

A SAMPLING OF OPTIONS & OPPORTUNITIES AT EMS

100 Mile Club	Archery	Band	Boys Basketball	Cheerleading
Cross Country	Dance Team	Girls Basketball	Chess Club	Girls Volleyball
Track & Field	Academic Team	Agriculture Club	Art Club	Beta Club
Boys/Girls Soccer Club	EPIC Club (School Improvement)	Drama Club	Eagle Eye News	Fellowship of Christian Athletes
KYA/ KUNA	Lego League	Manga Club	Robotics Team	STLP
		Choir		

Bus Number(s) _____ Bus Driver's Name(s) _____ Bus Pick Up Time _____

Lunch Time: Mon. _____ Tues. _____ Wed. _____ Thur. _____ Fri. _____

Parent Portal Infinite Campus: Please use Parent Portal (or contact school office) to update contact information ASAP. We must be able to reach you in an emergency—phone numbers, address, etc.

Order School Apparel at the website: <https://squareup.com/store/eastside-middle-ptso/>

Doors Open: 7:40 a.m.

Start Time: 8:00 a.m.

Dismissal: 3:00 p.m.



Bullitt County Public Schools

1040 Highway 44 East
Shepherdsville, Kentucky 40165

502-869-8000
Fax 502-543-3608
www.bullittschools.org

The Board has approved Chromebooks for all middle school grade levels for the 2019-20 school year. This 1:1 initiative is great for the students and we're excited about the impact it will have on the learning environment.

RE: Chromebook Usage

There have been some comments on social media regarding the usage fees that are charged to students with district Chromebooks. These fees are collected to pay for a variety of expenses outside of the lease costs, as well as, maintaining Chromebooks for our students. Below you will find some typical expenses that are associated with fees;

- Shipping costs, when incurred, to ship devices back to the manufacturer for repair
- Parts to repair the devices after the first year warranty expires (not accidental damage)
- Software to provide internet filtering of the devices off campus
- Software for classroom instruction to allow personalized learning
- Shipping costs for the end of the lease to return devices to the leasing company

Other questions you may have:

Isn't the \$35.00 fee a one-time cost? No, we state that it's an annual fee. Providing and maintaining Chromebooks to our students is an ongoing cost, therefore we need funds to support those devices until they have reached their useful life, or are returned to the leasing company.

Isn't the \$35.00 fee an insurance policy? No, it has never been stated the fee is an insurance policy for damage. If a student damages a device or associated components (e.g.: power supply) while in their possession, that is a billable expense. Screen damage is not a warranty covered repair and is also billable.

Why do our kids need computers anyway? Education is evolving and technology is part of that evolution, just like so many other things in today's world. Students can interact with their classmates for group instruction, and teachers can assist students in "real-time" and on-line virtual classrooms. Students can create projects, read interactive books, view instructional videos and so much more! We are preparing our students for the future and understanding how to use technology will play a major role to their success in the future.

Don't we get to keep them after graduation? We talked about this early on, however the additional cost is prohibitive, and after 5-years of life Google no longer supports these devices.

Can we keep them over the summer? Eastside's plan is to allow our students take the devices home; however, we will make the final determination nearer the end of the school year and parents will be notified.

For those who do not wish to pay the \$35.00 annual fee, you have the option of buying a device for your child to use and there will be no technology use fees. However, keep in mind that if you purchase a Chromebook or a laptop for your child, the District cannot provide repairs for that device since it is a personal device.

Welcome to Eastside Middle School and CONGRATULATIONS!

YOU are now part of one of the most outstanding middle schools in Kentucky! Everyone who is part of the Eastside learning community is committed to your SUCCESS! Our expectation is that you would reach your full potential as a life long learner and truly SOAR. Everything we expect of you revolves around your ability to focus on these S.O.A.R. expectations:



Be Safe
Be Organized
Be Accountable
Be Respectful
SOAR with Eagle pride!!!

Over the next several pages you will find information that you may want to reference throughout the year in order to S.O.A.R.!

- The S.O.A.R. PROGRAM helps us stay focused and approach each day as an opportunity to improve and reach our maximum potential. Students will continuously work to demonstrate their ability to be Safe, Organized, Accountable, and Respectful while meeting expectations conducive to success. Students meeting expectations on a consistent basis will earn the opportunity participate in weekly and quarterly celebrations. You will receive more information concerning celebrations throughout the year. Teachers will use all available data to determine if a student has met expectations or needs interventions to get back on track. This data includes...
 - *Attendance- Students need to be present and on time for work each day.*
 - *Assignments- School work should be on time and of the highest quality.*
 - *Actions- Students must consistently meet school expectations without the need of interventions such as minor behavior reports, discipline referrals, ISAP, detention, or a working lunch.*
- S.O.A.R. CLASS is an opportunity for students to develop the skills necessary for success. For students that are working on or above grade level this will be a time to explore different aspects of both character development and career options that can enhance your future. For students performing below grade level this will be a time when you will be receiving specific interventions to improve performance in a specific content area or develop a specific skill.

Important Information

1. WHEN DOES SCHOOL START AND END?

The doors open at 7:40 a.m. Homeroom begins at 7:55 & school is out at 3:00. Please do not drop off students prior to 7:40 a.m. When dropping off students, they are NOT permitted to cross the drop off lane. If a student crosses the lane, an adult must accompany. Car riders must be picked up and dropped off in the sidewalk area only. Please use the entire length of the sidewalk for drop off.

2. CELL PHONES

Cell phones are not permitted during school hours. They must be turned off and placed in lockers upon entering the building. You may have any electronic device that is BIG enough for the screen to be visually monitored from a distance (i.e. IPADs, E-Readers, and personal lap tops). You will need to sign the technology agreement, which covers all the rules and expectations of personal electronic devices.

- 1st time a student is found with a cell phone on them, the item will be taken and will be returned to the student at the end of the day. Parent contact will be made.
- 2nd time a student is found with a cell phone, the item will be taken and a parent must come to school to pick the item up.
- 3rd time a student is found with a cell phone the item will be held until the parent has a conference with one of the administrators.

3. LUNCH/ BREAKFAST INFORMATION

- Use myschoolbucks.com to make deposits on meal accounts, check balances, and monitor purchases.
- Middle school students may charge up to 3 meals. After 3 charged meals, 5 emergency lunches can be provided but no emergency breakfasts.
- You may contact Bralinda Farris (bralinda.farris@bullitt.kyschools.us) with any questions concerning our cafeteria.

4. ATTENDANCE

- We need you at school every day; however, we know there will be times when absences are necessary.
- Have an adult call 869-5007 and leave a message stating the reason for your absence.
- Check your team/teachers website for an update on what you are missing and what you need to do to be prepared when you return (i.e. homework).
- **Be sure to turn a note in to the office when you return. BCPS policy requires excuse notes to be submitted even if you call the school and notify us of the absence or sign your child in or out during the school day.**
- EXCUSE NOTES WILL ONLY BE ACCEPTED WITHIN 5 DAYS OF YOUR ABSENCE. After five days your absence will be considered unexcused. Parents will be notified by school administration once their parent note limit has been reached.
 - 3 unexcused absences will result in letter notification from the assistant principal and a student meeting.
 - 4 to 5 unexcused absences will result in letter notification from the principal and a parent conference.
 - 6 plus unexcused absences may result in a truancy court filing.

- You do not need an adult to sign you in if you are tardy. However, you must have a pre-approved adult with valid identification to sign you out.
 - 3 unexcused tardies will result in letter notification.
 - 5 unexcused tardies will result in a meeting with the administration.
 - 6 plus unexcused tardies will result in a parent conference and a lunch detention for every day you are tardy.

5. **SHOUT OUT BOX/ BULLY PREVENTION**

The SHOUT OUT BOX is located in the library and it is a great way to let an adult know about something that is happening anonymously (without anyone knowing you told). Just place your concern in the box and an adult will address any and all issues. If you are having issues with another student, please let an adult know immediately or write your concerns and place them in the SHOUT OUT BOX as soon as possible. You may also complete a “see the counselor form” and turn the form in to the front office or your teacher.

6. **WHAT SHOULD I DO IF I or SOMEONE ELSE HAS SOMETHING THAT IS NOT ALLOWED?**

LET AN ADULT KNOW RIGHT AWAY! If you have any type of medication, a pocketknife that you used over the weekend and forgot it was in your pocket, or a cell phone you forgot to put in your locker inform an adult as soon as possible. You will NOT get in trouble for bringing us the item; however, if we hear about it or find it before you tell an adult, we can only assume that you CHOSE to hide it from us.

7. **COMMUNICATION**

The easiest way to communicate with any staff member is to go to the Eastside website and then click on the name of the person you want to e-mail. You may also call 869-5000 and the secretary will e-mail that person with your message.

8. **HALL PASSES**

It is important that teachers and staff know your location at all times. Students should use this agenda as their hall pass. Whenever traveling from one place to another in the building, students should carry this agenda with the destination, departure time, and teacher signature. Failure to present the previous items when moving throughout the building outside of regular scheduled hall changes will result in disciplinary action

9. **COUNSELING SERVICES**

School counseling is a process of helping students to make decisions and change behaviors. Assistance is available for students dealing with developmental and situational type problems by teaching coping strategies, educating them about the situation, and providing emotional support. If you would like to speak with the counselor, you may ask an adult, ask the counselor, or complete a “See the Counselor” form located outside the counselor’s office.

10. **VANDALISM**

Any student found to have caused damage to school property will pay for the repair or replacement for that damage. If you see anyone damaging school property, report that individual to a teacher immediately.

11. VISITORS

ALL VISITORS, including parents, are required to sign in at the school office immediately upon entering the school. Visitors should not go into the classroom area unless a visit has been scheduled with the teacher.

12. CHEATING

It is important for students to demonstrate their knowledge during all assessments and activities. Students should not copy answers from another student or provide answers to another student at any time. Students who are caught copying or providing answers during assessments or activities will receive a grade of zero and be assigned working lunch to complete the assignment. Failure to complete the assigned task during working lunch will result in an after school detention until the assignment is complete.

13. BEHAVIOR/ SOAR EXPECTATIONS

We have adopted a unified set of building expectations (see matrix). These expectations will be posted throughout the school and discussed frequently during the school year.



	Assemblies	Café	Hallways	Bus	Computer Lab/ Library	Gym
Be Safe <u>S</u>	<ul style="list-style-type: none"> Keep your hands & feet to yourself Walk Use the stairs and handrails when walking up the bleachers Walk in a line Walk up the stairs Fill in the appropriate row as directed by your teacher. 	<ul style="list-style-type: none"> Wait in line for your turn Keep your hands & feet to yourself Leave only with permission Have money out and ready. Get what you need before you sit down Empty/Stack trays neatly. 	<ul style="list-style-type: none"> Walk on the right Wear appropriate shoes at all times Have all your materials ready 	<ul style="list-style-type: none"> Enter and exit in an orderly fashion Stay in your seat Report any incidents Take all belongings with you to/from the bus. Keep your area clean. 	<ul style="list-style-type: none"> Enter and exit in orderly fashion Stay in your seat Report any incidents Use appropriate voice level. Return books/materials on time. 	<ul style="list-style-type: none"> Use equipment appropriately Keep your hands & feet to yourself Keep the locker room area clean. Get changed quickly. Wear appropriate gym clothes.
Be Accountable <u>A</u>	<ul style="list-style-type: none"> Speak only when appropriate Be sure to take all belongings with you as you exit 	<ul style="list-style-type: none"> Keep all food on your tray or in your mouth. Clean up behind yourself. Sit in your assigned area. 	<ul style="list-style-type: none"> Carry a valid hall pass Go straight to your destination Use your own locker Pick up litter 	<ul style="list-style-type: none"> Follow bus rules Stay seated while the bus is moving Keep your body and belongings inside the bus 	<ul style="list-style-type: none"> Use equipment properly Access only appropriate websites 	<ul style="list-style-type: none"> Follow adult directions Follow game rules Stay on task
Be Respectful <u>R</u>	<ul style="list-style-type: none"> Be an active listener Remain seated Participate when instructed Use your manners 	<ul style="list-style-type: none"> Use conversation voice. Use your manners. Follow Directions 	<ul style="list-style-type: none"> Keep hands & feet to yourself Stay in your personal space Listen to adults in hallway Use Voice Level 1 	<ul style="list-style-type: none"> Use Voice Level 2 Follow the bus driver's directions Share seats Use appropriate language 	<ul style="list-style-type: none"> Follow directions Raise your hand for help 	<ul style="list-style-type: none"> Use appropriate language Be a good sport

Eastside Middle School

2019-2020 Dress Code Expectations

EMS students must always dress in a manner that will not distract from the educational environment. This includes Dress Down Days. The staff has the authority to deem articles of clothing inappropriate for the school setting. If this occurs, the student will be isolated until the issue is resolved. Students have the option of selecting items from the school's clothing closet or contacting an adult to provide appropriate attire.

Students are not permitted to expose shoulders, chest, belly, backside either when seated or within normal range of motion (walking, raising your hand, etc.). At no time, during any Eastside function will exposure of midriff area be permitted (dances, games, field trips, etc.)

- Eastside Spirit Wear – T-shirts or Hoodies must be purchased, provided, or approved through the office. Product from outside vendors or distributors is not permitted without approval. BEHS apparel permitted only on dress down days.
- Polo Shirts – Eastside apparel or solid blue, grey, black or white, without a logo
- Sweatshirts – Eastside apparel or solid blue, grey, black or white, without a logo
- Uniform Pants or Shorts (Khakis) - Tan, black, or blue without a logo. Shorts must be knee length. Wear a belt if you have belt loops. No cargo pockets.
- Sweatpants – Eastside issued (club, sport, etc.) or apparel purchased through Eastside only. No other sweatpants permitted.
- Wind Suit Pants – Eastside Issued (club, sport, etc.) or apparel purchased through Eastside only. No other wind suit pants permitted.
- Jeans – Only when permitted (i.e. dress down days) – No frays, no holes, no tears in fabric. Wearing undergarments such as leggings or taping holes/frays/tears is not permitted. Jeans must be solid material.
- NO YOGA PANTS or LEGGINGS at any time.
- NO TIGHT FITTING PANTS at any time. This includes dress down days or uniform days.
- Shoes – Must fully cover the foot. No flip-flops, sandals or slides. If wearing Crocs, the heel must be covered.
- Piercing allowed in the ears only. No piercings on the face (nose, lip, cheek).
- Hair color must be consistent with natural hair color and may not be distracting in any way. Haircuts or styles may not be distracting in any way; no lines, patterns, multi-levels, etc. Hair accessories may not be excessive or distracting.
- Dresses – No more than three inches above the knee. Leggings or tights do not exempt the length of a skirt.
- Jackets/Coats – May be worn to and from school and during outside activities. Otherwise, they must remain in lockers. School issued jackets are permitted.

The school reserves final judgment as to the appropriateness of any dress code item or issue.

EMS Student Data Journal

This is your journal to track your progress and set your goals for this school year. Each student will be expected to complete the data journal and be prepared to discuss his/her current grade performance level and goals.

Eastside Middle School uses the MEASURED ACADEMIC PROGRESS (MAP) test to determine a student's instructional level and measure academic growth from year to year in the areas of reading and mathematics. The ranges below are based national averages.

6TH GRADE EXPECTATIONS: **READING** RANGE from **212-216** **MATH** RANGE from **220-226**
7TH GRADE EXPECTATIONS: **READING** RANGE from **216-219** **MATH** RANGE from **226-230**
8TH GRADE EXPECTATIONS: **READING** RANGE from **219-222** **MATH** RANGE from **230-234**

	Spring Score	Fall Goal	Fall Score	Winter Goal	Winter Score	Spring Goal	Spring Score
Reading							
Math							
Language (optional)							

Core Content Performance Checks/Common Assessments

Throughout the course of the school year, students will take performance checks/common assessments in each class. These assessments help to ensure that the core content is being taught and that students have the skills and knowledge necessary to be successful on the state K-PREP assessment.

		Date	Date	Date	Date	Date	Date	Date	Date	Date	Date	Date
Reading	Standard/ Unit											
	Score											
Math	Standard/ Unit											
	Score											
Writing	Standard/ Unit											
	Score											
Science	Standard/ Unit											
	Score											
Social Studies	Standard/ Unit											
	Score											

EAGLE VIRTUES



ENCOURAGEMENT ♦ ATTITUDE ♦ GRATITUDE ♦ LEADERSHIP ♦ EMPATHY ♦ SERVICE

The success of Eastside has been unrivaled, and there are few schools with the same drive and passion exhibited throughout our learning community. Our teachers, students, and parents collectively desire to be the best. Eastside is prideful of our accomplishments, and we will continue to work tirelessly in our efforts to be the number one middle school in the state. We value strong relationships and we hold our students to high expectations. We tell our students they are more than a score. Good grades are very important, but grades alone will not provide the assurance our students need to excel in today's society. We feel it is our moral imperative to reach students on a level that spans far beyond the realm of academics.

We desire improved relationships between our students and their families and friends. We want to develop students with self-confidence and who hold others in high regards. We want our students to have a stronger understanding of life and a greater self-purpose. Using an acronym for EAGLES, the Eagle Virtues encompass the character building virtues of Encouragement, Attitude, Gratitude, Leadership, Empathy and Service. Throughout the year, each Eagle Virtue is given special emphasis for approximately one month. As principal, Mr. Wood shares the virtues with the teachers, and also teaches the lessons to our 6th grade population. Our counselor, Mr. Bates teaches the virtues to our 7th grade population. Mr. Buege, assistant principal, teaches to our 8th grade population.

Our hope is to relay the message to our students that by changing ourselves, we will change the world.