

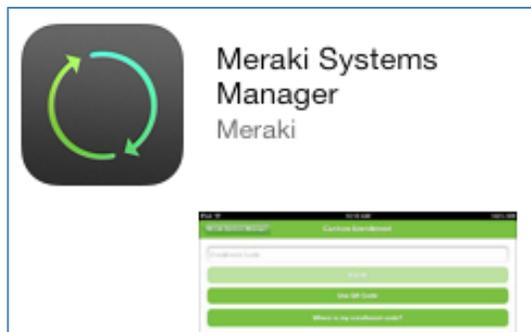
# MERAKI – Setting up Device Security on your iDevice

If you have a District-owned iPad/iPod, **EVERYONE needs to complete the NEW steps below** for the purpose of **BCPS device security** and **PO App Purchasing**. We will have a list of registered iPad/iPod users in Meraki so if a device is lost or stolen, we can trace the device to a specific location and lockdown the device as needed for security purpose or send apps directly to your device if purchased with school money through a PO. (We are not big brother and will not be looking at the location of your device unless we are prompted or if there is an issue.)

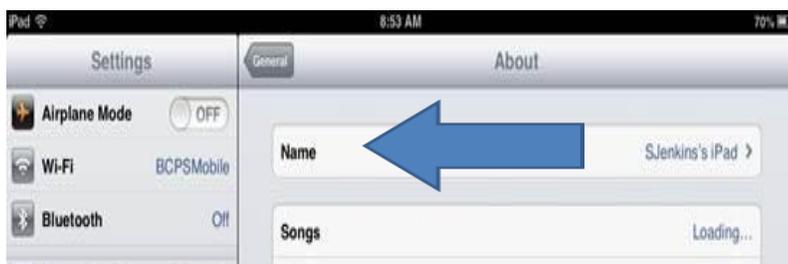
## Please follow these steps:

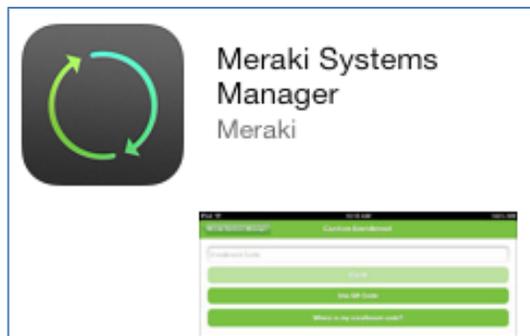
**NOTE:** This must be done on EACH device separately.

1. Go to the APP Store on your "School-owned" device. Search and download the **MERAKI Systems Manager App**.
2. While the app is installing on your iPad or iPod, click on **Settings** to check the **name** on the device.
3. Tap **General** on the left and then tap **About** on the right.
4. After you tap **About**, tap on **Name box** at the top right and type the following information into the box: **school initials-your first and last name – iPad (or iPod)** e.g. **SES-George Jetson-iPad** (even including your iUser name will help) **SES-George Jetson-iPad-SESiuser010**



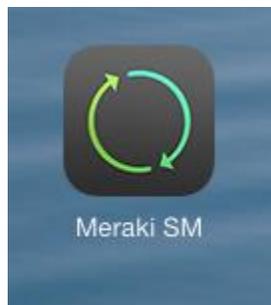
- **NOTE:** If you have *multiple devices* (iPods or iPads only – not phones), you will need to name each of the devices individually...e.g. **SES-George Jetson1-iPod**, **SES-George Jetson2-iPod**, etc.





5. Finish installing the **Meraki Security** on your **District iPad** by completing the steps below:

- a. From the iPad, **click and open the Meraki Systems App** as shown above.
  - i. **If Meraki is already on your device**, you will be prompted to **Click OK** to push notifications and **Click OK** to use current location. Your device will then be re-registered with the new Meraki System and you will not have to go any further.
  - ii. **If Meraki is NEW on your device** (not previously enrolled), you will get an ENROLLMENT popup box that you must click OK on to proceed.
- b. To Enroll, enter your BCPS Network ID: **016-831-2826**
- c. Press green **ENROLL button** below.
- d. **Click OK** on Profile Installation pop-up.
- e. The screen will re-direct to Install the Profile – CLICK the 'install' button.
- f. When prompted, click **INSTALL Now**. (This process will take a few moments.)
- g. Then press 'install' again in top right corner to confirm installation. (Will take a few moments to install.)
- h. Screen will come up that says “**Profile Installed**” and click Done in the top right corner to get back to Meraki app. Click the HOME button on your device to go back to home screen.



6. The **MERAKI app must remain on your device** in order for Meraki Security to stay active. If you delete the app from your device (or if the device is wiped or restored), we will get a notification that it has been deleted and we will email you asking if your device has been lost or stolen.
7. As backup security, we highly suggest turning on **iCloud** and “**Find my iPhone**” locator on your device.