

Introduction to Weebly - Web Creation Made Easy

Create your Weebly account at www.weebly.com

- Enter a username, password and your email address
- Be sure to check the *I Accept the Terms of Service* box
- Click *Start Creating*

Create a free website.
Fast. Free. Easy. Now.

Username
Password
Email
 I accept the [terms of service](#)

IMPORTANT:

Once your account has been created, you will use the login section in the top right corner of the main page at www.weebly.com.

Username
Password
 Remember Me | [Forgot PW](#)

Benefits of a Weebly website

- Very easy “Drag and Drop” interface
- Your website is stored on the Weebly server, not on the District 67 server
 - Edits and changes are seen immediately
- Basic website is FREE – Pro Account is less than \$50 per year
 - Pro Account enables you to have 10 websites within one account
 - Pro Features include Password Protection for pages and an Audio Player (mp3)

Weebly Websites to See

- The Jefferson Memorial (Fred’s Test Site) / www.jeffersonstest.weebly.com
- Ms. Maines’ Kindergarten / www.shkm.weebly.com
- Ms. Jackson’s Second Grade / www.ch2j.weebly.com
- Mrs. LeMahieu’s Music / www.chmusic.weebly.com
- Fourth Grade Illinois Project / www.illinoisproject.weebly.com
- District 67 Technology Summer Camp / www.67techcamp.weebly.com

“Under The Hood” of a Weebly website – The Edit View

- Left side Elements: Basic, Multimedia, Revenue, More
- Tabs along the top: Elements, Designs, Pages, Settings
- Become familiar with the Element Options bar.
- Links will not be active in the Edit View.

When you PUBLISH your Weebly – The Public View

- Links will be active.

Creating a Link to a Website, Page, File or Email is Easy

- You can link both text and images in Weebly
 - Simply highlight the text, or click on an image.
 - Click on the Link icon in the Elements Option bar.
 - Choose from the list (Your Pages, Website, File or Email Address).
 - Type in the info (website address, for example) and click Save.



Tips and Suggestions

- Have an idea of your site structure and contents before creating your site.
- Create a Weebly folder to store all the images and documents that you use for your site.
- When creating documents for downloading (File element), convert Word documents to PDF files.
 - Go to FILE ⇒ PRINT ⇒ PDF pull down menu (bottom left corner) ⇒ select Save As PDF.
- Establish a clear understanding between the Edit View and the Public View.
- **Remember: you cannot “drag” anything into Weebly.**
 - **Everything must be uploaded using the Elements Option bar.**
- Use the Divider, a simple horizontal line (in the More section), to create sections on your pages.
- Remember: The Help Section is your friend. 😊

Weebly Fonts / Text

- Fonts are relative to Themes - you are not able to change the actual font
 - So if you are looking for Comic Sans, you are out of luck. ☹
 - You do have some basic control of the font (bold, italic, underline, size, color, alignment).
- When cutting and pasting from a Word document, you lose most of your formatting.
- When choosing a different font color, be sure to write down the color code.

Photo Attribution

We are making a concerted effort with students (and teachers) to help them understand the intellectual property and infringement issues involved with just “googling” images. One of the best ways to get this across is to model proper attribution habits. As you saw in the [Fourth Grade Illinois Project](#), students were expected to cite the sources of their images.

Here are three websites I recommend for images:

- FlickrCC / <http://flickrcc.bluemountains.net> (I don't do a “blind search” with students)
- Pics4Learning / <http://pics4learning.com>
- Google Advanced Image Search / http://images.google.com/advanced_image_search?hl=en

Custom Header Images

Certain template designs contain images along the top. These images can be replaced, but it is not quite as simple as uploading a picture. When you click on a header image it will give you the exact dimensions (in pixels) of that image.

Some teachers have had good luck by using the “crop” feature found in iPhoto. You will need to import your image into iPhoto, select Edit and then select Crop. Use your eye to judge the relative shape of your crop (remembering what shape the image is in the Weebly theme). Click Apply and Done. Drag the cropped image into your Weebly folder (or on to your desktop) and then upload it into your Header Image element.

The other option is to give the image to your tech coach and ask him (or her) to create the cropped image using PhotoShop – remember you will need to give your tech coach the exact dimensions and let them know which section of the original image you want.

Time to Play with Weebly!



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